

# Las Cruces Convention Center

## Audio Visual Services

The Las Cruces Convention Center is pleased to offer in-house audio visual services to support your presentation needs. The list below outlines the most commonly requested equipment packages by our clients. If you have additional needs not listed below we are more than willing to work with you to create a customized quote for your event. Our equipment and technical capabilities run the gamut from a single microphone, computer/video projection packages, concert sound systems, and full scale event and stage production services. Please feel free to contact us if you have any questions or if you would like us to work with you to determine your technical needs and how we can help make your event a success.

### EQUIPMENT PACKAGE PRICING

#### Breakout Presentation Package

Includes 2100 lumen LCD projector, cart, tripod screen and technical assistance  
*Suitable Rooms: Individual Meeting Rooms*

#### Meeting Presentation Package

Includes 4500 lumen LCD projector, cart, 9'x12' screen and technical assistance  
*Suitable Rooms: Combination Meeting Rooms and Ballroom B*

#### Plenary Presentation Package

Includes flown 6500 lumen LCD projector, flown 10.5'x14' screen,  
2-4 flown stage lights (up to 12'x8' stage) and technical assistance  
*Suitable Rooms: Full Exhibit Hall, Exhibit Hall East, Exhibit Hall West,  
Full Ballroom & Ballroom A*

#### Screen Projection Support Package

Includes 5'-8' screen, stand, extension cord, power strip, takedown  
& setup assistance of client provided LCD projector

#### Wireless Microphone Package

Includes wireless handheld or lavalier microphone, 4 channel  
audio mixer, and house sound patch

#### Television Package 32

Includes 32" LCD television monitor, VCR/DVD, cart and technical assistance

#### Television Package 42

Includes 42" LCD television monitor, VCR/DVD, cart and technical assistance

Prices Subject to New Mexico Gross Receipts Tax and 20% Audio Visual Management Charge.  
Prices Subject to Change Without Notice (NMLCCC 04/10) .

Phone 575.526.0100 | Fax 575.526.0103

[www.MeetInLasCruces.com](http://www.MeetInLasCruces.com)



# Audio Visual Equipment

## À la Carte Items

### AUDIO EQUIPMENT

4 Channel Audio Mixer  
8 Channel Audio Mixer with EQ  
16 Channel Audio Mixer  
Single Speaker System (150 watt) w/Wired Mic  
2 Speaker Sound System (300 watt) w/4 ch mixer  
4 Speaker Sound System (600 watt) w/4 ch mixer  
Standard Cassette or CD Player  
Additional Sound Reinforcement Systems

### MICROPHONES

Gooseneck Podium Microphone  
Table, Standing Wired Microphone  
Microphone Stand with Boom Extension  
UHF Wireless Handheld or Lavalier Microphone  
House Sound Patch

### VIDEO/COMPUTER EQUIPMENT

22" LCD Computer Monitor, Flat Panel  
32" LCD Video Monitor, Flat Panel  
42" LCD Video Monitor, Flat Panel  
42" Plasma Computer Monitor w/Floor Stand  
VHS/DVD Player Combo  
Beta SP Player/Recorder  
VHS Camcorder with Tripod  
Professional MiniDV Camcorder with Tripod  
Industrial Cameras and Equipment  
Lighting Kits, Batteries and Chargers

### PROJECTORS & ACCESSORIES

LCD Data/Video Projector up to 2100 lumens  
LCD Data/Video Projector up to 4500 lumens  
LCD Data/Video Projector up to 6500 lumens  
Standard Overhead Projector (Dual Lamp)  
35mm Slide Projector with Auto-Focus  
AMX Wireless SP Remote  
Wireless PC Presenter w/ Laser Pointer  
Other Computer, Projector Equip. & Accessories

### PROJECTION SCREENS/PIPE & DRAPE

4' to 6' Tripod Screen  
7' to 8' Tripod Screen  
7.5'x10' Fast Fold Screen (front/rear) w/Dress Kit  
9'x12' Fast Fold Screen (front/rear) w/Dress Kit  
Additional Screen Types and Sizes Available  
8' Pipe and Drape - per ft. price  
16' Pipe and Drape - per ft. price

### MEETING ACCESSORIES & SUPPLIES

Safelok Stand with Skirt  
Variable Size Audio Visual Cart with Skirt  
Speakerphone  
Laser Pointer  
Whiteboard 3x4 w/ Markers and Eraser  
Flipchart Pad (Purchase Item)  
Poster Easel  
AC Extension Cord with Powerstrip  
Podiums

### SPECIALIZED SERVICES

Stage Lighting Equipment  
Audiotape and Videotape Duplication  
DVD Recording and Videography  
Sales of Audio Visual Equipment and Accessories

### DATA CONNECTIONS

Phone Line  
Phone Line with Phone Access  
High Speed Hard Wired Internet  
High Speed Wireless Internet

### TECHNICAL LABOR

Complex set-ups and Technicians are provided at the following hourly rates.

Four-hour minimum charge on labor.

Monday through Sunday 7AM to 6PM

Monday through Sunday 6PM to 12AM

Monday through Sunday 12AM to 7AM

*\*Additional hourly labor rates will apply to holidays.*

### TERMS

- All rental rates are per room, per day unless otherwise indicated.
- 20% service charge applied to all equipment rental.
- If equipment needs to be struck and reset the same day it will be subject to prevailing labor rates.
- Additional labor charges will apply for complex equipment requirements.
- Dedicated technical labor may be required for complex equipment setups and high end operations.
- The renter is responsible for the equipment during the rental duration.
- Any damage to the equipment is the full responsibility of the renter.
- Cancellation of equipment or services with less than 24 hours notice will result in a fee up to the full rental price.

All events are subject to a 20% Audio Visual Management Charge. The Management Charge is the sole property of the Licensor, as applicable, is used to cover such party's costs and expenses in connection with the event (other than employee tips, gratuities, and wages), and is not charged in lieu of a tip. The Management Charge is not a tip, gratuity, or service charge, nor is it purported to be a tip, gratuity, or service charge, for any wait staff employee, service employee, service bartender, or other employee, and no part of the Management Charge will be distributed (as a tip, gratuity, or otherwise) to any employee who provides service to guests.

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